

Urban Connections

Job Description—KidzConnections Director

Accountability:

- ❖ **Directly Reports To:** Doug Hartman, director
- ❖ **Indirectly Reports To:** UC Board of Trustees

- ❖ Individual expected to adhere to Urban Connections' *Code of Conduct*.
- ❖ Accountable to the Urban Connections' Director and *Board of Trustees*.
- ❖ Involved in a mentoring relationship with another mature Christian.

Personal Qualifications:

- ❖ The individual must be a disciple of Jesus Christ, showing the fruit of the Spirit
- ❖ The individual should have a strong sense of calling to minister in the urban community.
- ❖ This person should be one who loves and relates well with people of different ages and backgrounds.
- ❖ The individual must be teachable and able to work within the context of a team.
- ❖ The individual should have the ability to translate ideas and concepts into working programs.
- ❖ This person should be an active member or participant of a local Christian community.

Responsibilities:

- ❖ ***KidzConnections***—Organize & oversee the Monday & Tuesday Night KidzConnections activities.
 - Supervise the volunteers for each club
 - Develop a curriculum plan for each club
 - Conduct special outings for the children
 - Invite area children to participate in the KidzConnections clubs

- Develop relationships with children's families
- ❖ **Tutoring**— Organize the tutoring efforts related to the local elementary schools.
 - Function as the liaison between Urban Connections and school administrators
 - Enlist volunteers to participate in school programs
 - Participate and teach in school programs as needed
- ❖ **Ministry Development**—Support & expand areas of ministry as instructed by the UC Director, leadership team, or UC Board
 - Attend weekly staff meetings
 - Take part in presentations and fundraising opportunities for Urban Connections
 - Network with other urban ministries to develop partnerships and exchange ideas

Remuneration:

- ❖ Salary: \$25,000-\$35,000/year
 - This is a self-supporting staff position
 - This is could be either a full-time (30+ hrs weekly) or part-time (25 hours weekly) position
 - Stipend for one Conference per year
- ❖ Vacation:
 - Vacation will be 3 weeks/year and coordinated with UC Director

Continuing Education

- ❖ The individual is expected to stay current with urban ministry through seminars, conferences, educational magazines or other such publications.
- ❖ CCDA Conference
- ❖ Network with other ministry organizations